

# REGISTRATION

- PLEASE READ very carefully!!!
- Registration Period begins **October 22nd** on a WALK-IN basis only!!! (See attached list of advisor availability so you know when to come in!!)
- Complete a form 23A and trial schedule prior to coming in!!! (form 23A available from OLS; trial schedule attached!)
- *Refer to your plan of study when planning which courses to take!!*
- We plan on seeing an average of about 10 students during each morning and afternoon session, so please come prepared!!! If you are not, you may be asked to come back!!
- Access the schedule of classes, course descriptions and TIME TICKETS *October 19 on MyPurdue!*
- **YOU ARE REQUIRED TO COME IN TO SEE US TO GET YOUR PIN ACCESS CODE!!!** You will need this code to register for spring and make any schedule changes. (NEW PINs will be issued every semester!!!)
- Special permission is required to take > 18 credits per semester.  
*ASK US for the form!!*
- Be sure the Registrar has your correct address.
- DO NOT HAVE YOUR @purdue.edu E-MAIL forwarded...if so your other e-mail may be sending any Purdue e-mails to JUNK!
- Remember to confirm AND pay your fees or you will be automatically cancelled. Even IF your balance is "0", you MUST confirm on MyPurdue!!!
- **PLEASE COME PREPARED SO THAT WE CAN COMPLETE THE PROCESS AS EFFICIENTLY AS POSSIBLE!!! YOUR COOPERATION IS GREATLY APPRECIATED!!!**
- Remember October 28th is the last day to drop a class!!! Advisor and Instructor signatures required!!! Form is processed through Room 45, Hovde Hall
- Registration--Walk-Ins ONLY--no appointments!!

## Keep in mind that in order to graduate you MUST:

- Complete a minimum of 122-123 credit hours per your OLS plan of study!
- Achieve a cumulative GPA of 2.0 or higher; with a grade of C or better in any OLS prefix course!!
- Complete at least 32 hours at the 300 level or higher for a grade at Purdue-West Lafayette

**Student Self Registration Time Tickets Begin October 27**

- Priority Groups: Oct 27-31 (T 8:00 a.m.-Sat NOON)
- Seniors: Nov 2-7 (M 8:00 a.m.-Sat NOON)
- Juniors: Nov 9-14 (M 8:00 a.m.-Sat NOON)
- Soph: Nov 16-21 (M 8:00 a.m.-Sat NOON)
- Fresh: Nov 23-25 (M 8:00-W midnight) and  
Nov 30- Dec 1 (M 8:00 –T midnight)
- Open Registration begins Dec 2 and closes Jan 15, 2010

**Rule of THUMB:**

**Plan to come in no earlier than 3-5 days prior to your time ticket!!**

- Priority Groups can come in beginning October 22<sup>nd</sup>
- Seniors can come in beginning October 28<sup>th</sup>
- Juniors can come in beginning November 4<sup>th</sup>
- Sophomores can come in beginning November 12<sup>th</sup>
- Freshman can come in beginning November 17<sup>th</sup>

**NOTE:**

**IF you miss your time ticket, we cannot put you into your courses!!!**

**You will have to take a form 23 from us to the Registrar to plead your case!!!**

**Be aware, however, you will probably have to wait until OPEN REGISTRATION to register for classes.**

You will be informed weekly of Advisor Availability!  
Check with Deb at the main OLS desk for Advisor availability!!!

Name \_\_\_\_\_ Student I.D. No. \_\_\_\_\_

Local Address \_\_\_\_\_ Local Phone \_\_\_\_\_

			MON.	TUES.	WED.	THURS.	FRI.	SAT.
Registration for:  Fall <input type="checkbox"/>  Spring <input type="checkbox"/>  Summer <input type="checkbox"/>  _____ Year	Subj.	No.	Credit	7:30				
				8:30				
				9:30				
				10:30				
				11:30				
				12:30				
				1:30				
				2:30				
				3:30				
				4:30				
				5:30				
				7-10				

## TRIAL SCHEDULE