



Student Veteran & Military Association of Columbus

Constitution

- I. Purpose: The purpose of this Student Veterans Association (SVA) shall be to:
 - a. Assist veterans attending PCoT, IUPUC, or IVY TECH-COLUMBUS
 - b. Perform civic duties for the students and community
 - c. Support active duty US Military personnel
 - d. Help PCoT, IUPUC, or IVY TECH-COLUMBUS community understand military operations
 - e. Provide educational support network for the group members
 - f. Promote nationalism and patriotism
 - g. Influence the community in a positive manner

- II. Membership:
 - a. Must be a PCoT, IUPUC, OR IVY TECH-COLUMBUS student or employee, full or part time. Must be a veteran of any of the five branches (Army, Navy, Marine Corps, Air Force, Coast Guard); or be active duty or reservist.
 - i. Members must be veterans/members of armed forces of the United States of America.
 - ii. Veterans must possess a discharge type of either Honorable, or General under Honorable conditions. A copy of DD 214 must be made available for verifications.
 - iii. Active duty or Reservists must be of good standing with-in their Units. A Letter of Recommendation (LOR) might be required to satisfy the "good standing" requirement from member's Officer-in-Charge (OIC).
 - b. The President must authorize membership of a potential member.
 - c. Dues will not be collected for membership purposes.
 - d. Honorary membership may be obtained by any person. This membership type must be authorized by the Faculty Advisor and club officers.

- III. Officers:
 - a. The officers of the organization shall be of a President, Vice President, Treasurer, and Secretary. The President may designate any other posts as required to accomplish organizational missions.
 - b. Term of Office will begin on 1st January and end on 31st December of year. The President may authorize a shorter term.
 - i. The President may abandon his own term before 31st December if:
 1. In case of death, sickness or deployment, foreign exchange student, graduation
 2. Unanimous vote by SVA Officers
 - c. Officers will be elected by the club members. A simple majority (one half of the voting members plus one) is necessary for election.
 - d. A vacancy in office can be filled by special election by group member, or solely by the President.

- IV. Eligibility for Office:
 - a. SVA members in good standing with the University during their entire term of office: shall be considered eligible for office. A Executive Committee member shall resign from office: by informing the Executive Committee in writing.

- V. Meetings:
 - a. Meetings shall be held once monthly.
 - b. Special meetings can be called by the President or by three members.
 - c. 51% or more of membership is needed to constitute a quorum.



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VI. Parliamentary Authority

- a. The reference guides used by the organization will be PCoT, IUPUC, or IVY TECH-COLUMBUS Student Organizational Handbook.

VII. Organizational Customs and Courtesies:

- a. Order of seniority is: President, Vice President, Secretary, Social Chair, Members.
- b. Members shall not burn American flag.

Duties of the Officers

The President shall:

1. Preside at all meetings of the SVA,
2. Be Chairperson of the SVA Executive Committee,
3. Be the official representative and spokesperson for the SVA,
4. Be responsible for relations with other student organizations, student governments and the general public,
5. Delegate responsibilities as (s)he sees fit.

The Vice-President shall:

1. Assume the duties of the President in his/her absence or upon a vacancy in the position,

The Secretary shall:

1. Keep the minutes of all SVA meetings,
2. Provide agendas and minutes of all SVA meetings,
3. Perform all other duties pertaining to that office,
4. Update information for the website of the SVA.

The Social Chair shall:

1. Assist the President in arranging meetings and activities of the SVA.

VIII. Finances:

- a. Funds will be provided by contributions and special assessments.
- b. Funds may be dispersed by a majority vote of the present, or by the President.
- c. Treasurer will perform all duties dealing with club funds.
- d. The organization shall submit a detailed financial statement to the appropriate University authority in accordance with University policies.

IX. Reading of Constitution:

- a. The constitution will be read at the beginning of the fall semester each year by all members.
- b. All new members will be provided with a copy of the constitution

X. Faculty Advisor:

- a. Advisor will be selected by the club officers. Advisor must be a veteran or active/reserve duty of US Military.
- b. Advisor will participate in organization activities.

XI. SVA Common Sense Policy:

- a. SVA shall not engage in racial, political, and religious quarrels.
- b. Organizational decisions shall not be based race, religion, national origin, gender, color, or political affiliations.